

# INN AT PASATIEMPO

## Wedding Inquiry Sheet

### CEREMONY

Indoor  Outdoor

### RECEPTION

Indoor  Outdoor

**GUEST COUNT** \_\_\_\_\_

**EVENT DATE & TIME** \_\_\_\_\_

**EVENT DAY**

Sun    Mon    Tues    Wed    Thurs    Fri    Sat

**SEASON**

Winter    Spring    Summer    Fall

**COCKTAIL HOUR**

YES  NO

**MENU TYPE**

PLATED  BUFFET  STATIONS   
(<50ppl)                      (>50ppl)

**BEVERAGE PACKAGE**

Hosted by consumption   
Hosted by Hour   
No Alcohol

**BEVERAGE TYPE**

Wine                      Beer                      Soft Drinks  
Juice                      Well Cocktails                      Premium Cocktails

**ESTIMATED # BEVERAGES**

(PER PERSON)

1    2    3    4    5

**EVENT LENGTH**

(Hours)

4    5    6    7    8

**DANCE FLOOR**

YES  NO

Included:

Ceremony Garden chairs  
Tables  
Linens, napkins  
Glassware, plates, silverware  
Mirror Circles & Votive candles  
Coffee & Tea Station  
Set Up Fee  
Banquet Manager  
Bartender Fee  
Tax  
Service Charge

Not Included: (optional items)

Dance Floor  
Stage  
Floor Length Tablecloths  
Specialty Linen  
Upgraded Ceremony Chairs  
Outdoor Décor  
Flowers  
DJ or live music  
Wedding Cake  
Day of Wedding Coordinator (available @ extra charge)

CONTACT NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

EMAIL \_\_\_\_\_

PHONE \_\_\_\_\_

*For further information please contact:*

Event Sales Office

(831) 266-2350

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