

# INN AT PASATIEMPO

## Wedding Inquiry Sheet

### CEREMONY

Indoor  Outdoor

### RECEPTION

Indoor  Outdoor

**GUEST COUNT** \_\_\_\_\_

**EVENT DATE & TIME** \_\_\_\_\_

**EVENT DAY**

Sun    Mon    Tues    Wed    Thurs    Fri    Sat

**SEASON**

Winter    Spring    Summer    Fall

**COCKTAIL HOUR**

YES  NO

**MENU TYPE**

PLATED  BUFFET  STATIONS   
(<50ppl)                      (>50ppl)

**BEVERAGE PACKAGE**

Hosted by consumption   
Hosted by Hour   
No Alcohol

**BEVERAGE TYPE**

Wine                      Beer                      Soft Drinks  
Juice                      Well Cocktails                      Premium Cocktails

**ESTIMATED # BEVERAGES**

(PER PERSON)

1    2    3    4    5

**EVENT LENGTH**

(Hours)

4    5    6    7    8

**DANCE FLOOR**

YES  NO

Included:

Ceremony Garden chairs  
Tables  
Linens, napkins  
Glassware, plates, silverware  
Mirror Circles & Votive candles  
Coffee & Tea Station  
Banquet Manager/Wedding Coordinator

Not Included: (optional items)

Dance Floor  
Stage  
Specialty Linen  
Upgraded Ceremony Chairs  
Outdoor Décor  
Flowers  
DJ or live music  
Wedding Cake

Additional Fees

Bartender Fee  
Set Up Fee  
Tax  
Service Charge

CONTACT NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

EMAIL \_\_\_\_\_

PHONE \_\_\_\_\_

*For further information please contact:*

Event Sales Office

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